

**PRINCIPLE ACADEMY CHARTER
REGULAR MEETING MINUTES**
Thursday, June 9, 2022 – 4:00 PM
6718 Black Horse Pike, Egg Harbor Township, NJ 08234
FORMAL ACTION WILL OR MAY BE TAKEN

I. Open Public Meeting Statements - 4:02 pm

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Principle Academy Charter Board of Trustees has caused notice of this meeting to be given by having the date; time and place advertised in The Press of Atlantic City and Daily Journal.

II. Roll Call

Board Member	Term Expires	Present	Absent
Dirk DaCosta	June 30, 2023		X
Jeanne Eisele	June 30, 2024	X	
Gary Hill	June 30, 2024	X	
Dr. Albert Monillas	June 30, 2024	X	

Others Present
Polymath – Peter & Sara Caporilli
Michael Falkowski, Board Secretary

III. Approve Agenda

1. Motion to approve the agenda for the **June 9, 2022** regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta					X	Gary Hill	2 nd				
Jeanne Eisele	1 st	X				Dr. Albert Monillas					

IV. Acceptance of Meeting Minutes

1. Motion to approve the minutes from the **April 7, 2022** meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta					X	Gary Hill	1 st	X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

V. Board Business

1. **Nomination**
 - a. **Board President**

Nominee	Nominated By	Seconded By	Yes	No	Abstain	Absent
Dirk DaCosta	Dr. Albert Monillas	Gary Hill	3	0		0

VI. Public Comment

This meeting will now be open to the public for comments on specific Agenda Items only. Please state your name and address. Comments must be limited to three minutes per person.

VII. Reports – reports submitted to Board

VIII. Adjourn Public Session and Open Executive Session - NONE

IX. Adjourn Executive Session and Open Public Session

X. Reorganization Motions

1. Regular Meeting Dates – 2022/2023 School Year

BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, approves the Resolution to adopt the Annual Board Meeting Schedule for the 2022/2023 school year in accordance with 18A:10-6. Executive session to be called as necessary during Regular Meeting.

Day	Date	Regular Meeting	Notes
Thursday	July 7, 2022	4:30 PM	Regular Meeting
Thursday	August 18, 2022	4:30 PM	Regular Meeting
Thursday	October 13, 2022	4:30 PM	Regular Meeting
Thursday	December 8, 2022	4:30 PM	Regular Meeting
Thursday	February 2, 2023	4:30 PM	Regular Meeting
Thursday	March 30, 2023	4:30 PM	Regular Meeting
Thursday	May 1, 2023	4:30 PM	Regular Meeting
Thursday	June 8, 2023	4:30 PM	Regular Meeting

2. Special Meetings

RESOLVED, that in accordance with Chapter 231, Laws of 1975, Special Meetings of the Board of Trustees for the 2022/2023 school year, may be called 48 hours or more prior to the meeting by giving written notice of the date, time, location and agenda (if known) of the special meeting, and also whether formal action may or may not be taken.

3. Appoint School Business Administrator/Board Secretary

BE IT RESOLVED: that the Principle Academy Charter School, Board of Trustees approves the Resolution to appoint **Michael Falkowski** as the Business Administrator/Board Secretary for the 2022/2023 school year for \$0.00.

4. Adoption of Code of Ethics

RESOLVED, that the Principle Academy Charter School Board of Trustees hereby adopts the New Jersey School Boards Code of Ethics, as attached, for its members, for the 2022/2023 school year.

18A:12-24.1 Code of Ethics for School Board Members

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
 - h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
 - i. I will support and protect school personnel in proper performance of their duties.
 - j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.
- L.2001,c.178,s.5.

5. Adoption of Policies

RESOLVED, that the current board policies adopted by the Principle Academy Charter School Board of Trustees, either by code, number, resolution, motion or inference of intent, be re-adopted completely for the 2022/2023 school year.

6. Appoint Public Agency Compliance Officer (PACO) and Custodian of School Records

BE IT RESOLVED: that the Principle Academy Charter School, Board of Trustees approves the Resolution to appoint **Michael Falkowski** as the Public Agency Compliance Officer (PACO) and Custodian of School Records for the 2022/2023 school year.

7. Appoint Asbestos Management/PEOSA Officer, Safety & Health Coordinator, Indoor Air Quality, Integrated Pest Management, Right to Know and Chemical Hygiene Coordinator

BE IT RESOLVED: that the Principle Academy Charter School, Board of Trustees approves the Resolution to appoint **Alvaro Cores** as Asbestos Management/PEOSA Officer, Safety & Health Coordinator, Indoor Air Quality, Integrated Pest Management, Right to Know and Chemical Hygiene Coordinator for the 2022/2023 school year.

8. Depository of Funds

BE IT RESOLVED: that the Principle Academy Charter School, Board of Trustees upon the recommendation of the School Director, approves **TD Bank** as the depository of funds for the 2022/2023 school year.

9. Newspaper of Record

BE IT RESOLVED: that the Principle Academy Charter School, Board of Trustees upon the recommendation of the School Director, herewith designates the **Atlantic City Press and Daily Journal** as the official Newspapers of Record; be it Resolved the official Website is <https://principleacademycharter.org/> for the 2022/2023 school year.

10. Authorize the School Business Administrator to Audit and School Director to Approve Bill Payments

BE IT RESOLVED: that the Principle Academy Charter School, Board of Trustees upon the recommendation of the School Director, herewith designates the School Business Administrator/Board Secretary with the approval of School Director, in accordance with N.J.S.A 18A:19-1, as the person designated to audit accounts and demands and to approve accounts and demands prior to presentation to the Board of Trustees for the 2022/2023 school year.

11. Authorize Payment of Bills Between Meetings

BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, authorizes the Business Administrator to approve the Payment of Bills, as may be necessary between Board meetings and present the aforementioned payments to the Board for approval at the next regularly scheduled meeting for the 2022/2023 school year.

12. Appoint School Safety Specialist
BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, Hereby appoints **Antwone Sneed** to be the School Safety Specialist.
13. Appoint Bilingual Advisory Committee Coordinator and Title 3 Coordinator
BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, Hereby appoints **Alvaro Cores** to be the Bilingual Advisory Committee Coordinator and Title 3 Coordinator.
14. Appoint School Improvement Panel (ScIP) Coordinator
BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, Hereby appoints **Georgette Meister** as the School Improvement Panel (ScIP) Coordinator.
15. Appoint an Affirmative Action Officer, Title IX Compliance Officer and Substance Awareness Coordinator
BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby appoints **Alvaro Cores** as the Affirmative Action Officer, pursuant to N.J.A.C 6:4-1.4 and Title IX Officer and Substance Awareness Coordinator for the 2022/2023 school year.
16. NCLB (ESSA) Title I & II Coordinator
BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby retroactively appoints **Georgette Meister** as the NCLB Title I & II Coordinator for the 2022/2023 school year.
17. Appoint Homeless Liaison
BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby appoints **Cydnee Phoenix** as the Homeless Liaison for the 2022/2023 school year.
18. Appoint Section 504 Administrator & SEMI Coordinator
BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby appoints **Georgette Meister** as the Section 504 Administrator, pursuant to N.J.A.C 6:4-1.4 , SEMI Coordinator and I&RS Coordinator for the 2022/2023 school year.
19. Appoint a Section 504 Compliance Officer
BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby appoints **Alvaro Cores** as the 504 Compliance Officer, pursuant to Section 504-1973 Rehabilitation Act, for the 2022/2023 school year.
20. Appoint a HIB/Anti-Bully Coordinator
BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby appoints **Alvaro Cores** as the HIB/Anti-Bully Coordinator for the 2022/2023 school year.
21. Appoint a School Purchasing Agent
BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby appoints **Michael Falkowski** as Qualified Purchasing Agent with a Bid and Quotation Threshold to \$44,000 and \$6,600 respectively pursuant to Local Public Contract Laws and Public School Contract Law N.J.S.A 40A:11-3 (c), N.J.S.A 40A:11-9 (b), N.J.S.A 40A:11-6.1 (a) and N.J.S.A 18A:18A-2, N.J.S.A 18A:18A-3 (a), N.J.S.A 18A:18A-37 (a), for the 2022/2023 school year.

22. Authorize purchases below 15% of the Bid Threshold without competitive quotations
 BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby approves the authorization of purchases below 15% of the Bid Threshold may be made without competitive quotations for the 2022/2023 school year.
23. Approve the Business Administrator to purchase from current and valid State Contract Vendors under their applicable state contract titles
 BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby approves the Business Administrator to purchase from current and valid State Contract Vendors under their applicable state contract titles for the 2022/2023 school year.
24. Resolution to authorize the School Director and Business Administrator to make line item budget transfers between board meetings and all transfers to be ratified at the next regular board meeting.
 BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby authorizes the School Director and Business Administrator to make line item budget transfers between board meetings and all transfers to be ratified at the next regular board meeting for the 2022/2023 school year.
25. Appoint External Audit Firm
 BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby approves the appointment of **Galleros Robinson Certified Public Accountants, LLP** to prepare the school's Comprehensive Annual Financial Report & Auditors Management Report for the fiscal year ending June 30, 2022, at a cost not to exceed \$25,000.
26. Appoint Board Attorney
 BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby approves the appointment of **Cooper Levenson, Attorney at Law** to provide legal services for the 2022/2023 school year.
27. Approve Voluntary Payroll Deduction Companies
 BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby approves the following voluntary deduction companies for the 2022/2023 school year:
- | | |
|---------------------|-------|
| Voluntary Insurance | Aflac |
|---------------------|-------|
28. Approve NJ Uniform Chart of Accounts
 BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby approves the NJ Uniform Chart of Accounts for the 2022/2023 school year.
29. Resolution to Appoint School Doctor
 BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby approves the appointment of **Dr. Jon Regis** as School Doctor for the 2022/2023 school year at a cost not to exceed \$1,500.
30. Cooperative Purchasing
 BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, to participate with National Cooperative Pricing System with PEPPM National Cooperative Contracts, Approved County Educational Services, Ed-Data Services, Middlesex County Cooperative, & Hunterdon County Cooperative for 2022/2023 school year.
31. Approve Use of Facsimile Signatures

BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, to approve use of facsimile signatures for the following: Warrant Account, Net Payroll Account, Payroll Agency Account, Summer Savings Accounts and Purchase Orders and Contracts and Letters for the 2022/2023 school year.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta					X	Gary Hill		X			
Jeanne Eisele	1 st	X				Dr. Albert Monillas	2 nd	X			

XI. Regular Motions for Approval

1. Finance

- a. **Board Secretary’s Report and Bank Reconciliation Report:** To approve the Board Secretary’s Report and Bank Reconciliation Report for **April 2022 and May 2022**, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Principle Academy Charter Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **April 2022 and May 2022** no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. **Bills List:** To approve bills list through **June 9, 2022**.
- c. **Payroll:** To approve the following payrolls:

April 15, 2022	\$238,607.10
April 28, 2022	\$239,573.35
May 15, 2022	\$238,293.51
May 31, 2022	\$237,177.96

- d. **Vended Meals Award of Contract:** Be It Resolved: that Principle Academy Charter School, upon the recommendation of the School Director, hereby approves the awarding of the contract to Revolution Foods for the 2022-2023 School Year:
 - Breakfast: \$2.15
 - Lunch: \$3.65
 - Snack: \$1.05

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta					X	Gary Hill		X			
Jeanne Eisele	1 st	X				Dr. Albert Monillas	2 nd	X			

2. Contracts/Engagements/Conferences

- a. To approve the **Polymath Achievement Charters, LLC** contract, effective July 1, 2022 – June 30, 2024 per attached.
- b. To approve the **SBO Management LLC** contract, effective July 1, 2022, \$10,899/month.
- c. To approve **NJM Insurance Group** contract for Workers Compensation and Liability Insurance coverage effective July 1, 2022 to July 1, 2023, per attached.
- d. To ratify the **Hands On Tech** contract for data management/state reporting compliance services for FY22, NTE \$13,500.
- e. To approve the **Petrosh** contract for tent/seating rental for PAC facility events, NTE \$3,400.
- f. To approve the **Asbury Park ITC Software** contract, NTE \$4,800.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta					X	Gary Hill	1 st	X1s			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

3. Building and Grounds

- a. To ratify **Cape Environmental Testing** to perform lead water testing, NTE \$500.
- b. To approve **Brandon Restoration** to provide floor cleaning services as needed at a rate of \$650 per scrubbing, NTE \$5,850.
- c. To approve **South Jersey Glass & Door** for materials and labor to remove and replace hardware for two vestibule double doors and one exit door, NTE \$8,600.
- d. To approve **South Jersey Glass & Door** for materials and labor to install reflective tint/security film on (4) exterior entrance doors and bottom sections of (12) exterior windows, NTE \$6,400.
- e. To approve **White-Harris** for materials and labor to install external horn speakers/amplifiers, NTE \$4,100.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta					X	Gary Hill	2 nd	Xx			
Jeanne Eisele	1 st	X				Dr. Albert Monillas		X			

4. School Instruction:

- a. To ratify/approve the following Field Trips/Activities:

Field Trip & Activities	Grade Level	Cost	Date
Stockton University Hooked On Fishing Not on Drugs Community Event			June 5, 2022
NJ Courts One Judge One School Program			
Chorus Concert Dance Showcase	PAC Students and Parents		June 1, 2022
Guest Speaker: Frank Turner of Lovely Affirmations	All PAC Students		June 6, 2022
Activity Day	6 th Grade	DiOasis & Shug NTE \$850	June 9, 2022
The Philly Pretzel Factory Fundraiser	All PAC Students		May 2022
The Water Ice Fundraiser	All PAC Students		June 2022
Storybook Land	1 st & 2 nd Grade	Admission \$2,950 Transportation \$1,550 = \$4,500	June 16, 2022
Graduation at the AC Convention Center	KG and 6 th Grade	Global Spectrum Facility Expense NTE \$4,000	June 15, 2022

- b. To approve the **PAC Summer Accelerated Learning/ESY Program**; Monday to Thursday starting July 11th to August 4th from 8 am – 12 pm for students, 7:45 am – 12:15 pm for staff.
- c. To approve **AED Market** purchase of additional facility AED and portable AED for sports/activities, NTE \$4,000.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta					X	Gary Hill	1 st	X			
Jeanne Eisele	2nd	X				Dr. Albert Monillas		X			

5. Personnel

- a. To approve/ratify the following New Hires FY22:

Staff Member	Position	Salary	Start Date	10/12
Marcus Phillips	Armed School Security Officer	\$50/hour	TBD	NTE 30 hrs/week

- b. To approve the following resignations:

Staff Member	Position	Contract	Effective Date
Rafael Arango	Communications Officer	12 month	6/30/22
Alaire Kupseta	Teacher	10 month	6/30/22
Joon Lee	Teacher	10 month	6/30/22
Shahid Lovett	Lead Security Officer	12 month	6/30/22
Amira Walker	Custodial/Security Staff	Hourly	6/30/22

- c. To approve the following staff for Overtime for FY22, NTE 50 hours:

- Camille Nurse
- Antwone Snead
- Kevin Larcombe
- Krystal Torres
- Eddie Escalera

- d. To approve Rita Baccari for an unpaid Leave of Absence beginning June 3, 2022 and ending June 17, 2022.

- e. To approve Kelly Snyder for Summer Inventory/Distribution at a rate of \$28/hour, NTE 32 hours per week in July & August.

- f. To approve the following 12-month staff for the 2022-2023 School Year:

Staff Member	Position	FY23 Salary
Braithwaite, Antoine	Custodian	\$38,347
Cores, Alvaro	Chief School Administrator	\$149,940
Dionne, James	Technology Team Leader	\$101,850
Escalera, Eddie	Bathroom Monitor/Custodian	\$31,200
Espinosa, Paula	School Ambassador	\$50,369
Keyes, Isaaha	Custodian	\$38,745
King, Donna	Human Resources Generalist	\$63,000
Larcombe, Kevin	Custodian	\$34,112
Meister, Georgette	Associate School Director	\$126,788
Nurse, Camille	Registration & Community Coordinator	\$47,355
Phoenix, Cydnee	Dean of Community Engagement/Registrar	\$107,625
Torres, Krystal	Bathroom Monitor/Custodian	\$31,200

- g. To ratify/approve the following activity/program stipends:

Staff Member	Stipend	Term/Effective	Program/Role
Nazirah Baskerville	\$58/Session NTE \$348	6 Sessions April-June	Dance Club
Patrice Leatherberry	\$58/Session NTE \$464	8 Sessions May-June	Graduation Coordinator
Sharnice Frazier	\$58/Session NTE \$290	5 Sessions May-June	Graduation Planning

- h. To approve payment to **Vincent J. Palmieri Jr.** for NJSARP/NJASA mentoring services to Alvaro Cores, \$2,500.
- i. To approve the **Employee Vacation Time “Sell Back” benefit** in July and January for any accumulated vacation time in excess of 15 days. Days that are “sold back” will be purchased at the employee’s current rate of pay and on the subsequent payroll.
- j. To approve Karli Bennett to receive a Lead Teacher Stipend, \$100/day.
- k. To approve the following staff as AM/PM Bus Monitors as needed, \$40/shift:
 - James Fraser
 - Marlene Crump
- l. To approve the *Minutes Matter* professional development provided by the **American Red Cross Adult & Pediatric First Aid CPR/AED – Blended Learning CPR Training**, for 10 staff members, NTE \$850.
- m. To approve the following Summer Accelerated Learning Staff; \$48/Coordinator, \$45/Teacher, \$28/Para, \$22/Aide; NTE 80 hours:

Employee
Debra Scott
Cherese Gardner
Ryan Lee
Alay'ziah Haraksin
Rita Baccari
Frankie Davis
Kathleen Friedman
Deborah Rodriguez
Nazirah Baskerville
Patrice Leatherberry
Wanda Allen
Cesar Vazquez
Whitney Brown
Elveda Marcelin
Jeremy Bello

- n. To approve a ‘Graduation Stipend’ for setup, assistance and cleanup; \$95/person, 25 staff members, NTE \$2,375.
- o. To approve the following staff being applied under Federal Grants for the 2021-2022 School Year:

Employee	Grant
Marlene Crump	ESEA - Title I
Elveda Marcelin	ESEA - Title I
Eli Gbayee	ESEA - Title I
Patrice Leatherberry	ESEA - Title I
Cesar Vasquez	ESEA - Title I
Tracey Anderson	ESEA - Title I
Erica Armour	ESEA - Title I
Rita Baccari	ESEA - Title I
Frankie Davis	ESEA - Title I
Julia Avila	ESEA - Title III

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta					X	Gary Hill	2 nd	X			
Jeanne Eisele	1 st	X				Dr. Albert Monillas		X			

XII. Old/New Business

1. HIB Reporting: 3 Investigation 1 HIB.
2. Review of Fire/Lockdown drills conducted:

Date	Time	Type	Duration	Egress	# of students	# Staff	Weather
4/13/22	2:04 PM	Fire Drill	5:00	2:32	430	71	Sunny 60s
4/29/22	1:15 PM	Shelter in Place	5:13	n/a	421	68	Sunny 60s
5/20/22	1:29 PM	Fire Drill	5:54	2:16	422	64	Cloudy 80s
5/27/22	2:30 PM	Lockdown	7:42	n/a	418	65	Cloudy 80s

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta					X	Gary Hill	1 st	X			
Jeanne Eisele	2 nd	X				Dr. Albert Monillas		X			

Mr. Hill commented on the school trip to Stockton for the Arts. Dr. Monillas commented on the YouTube video the school made for the State Visit that went very well.

XIII. Adjourn Public Session and Open Executive Session - NONE

XIV. Adjourn Executive Session and Open Public Session

XV. Adjournment – 4:19 pm

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta					X	Gary Hill		X			
Jeanne Eisele	1 st	X				Dr. Albert Monillas	2 nd	X			