

**PRINCIPLE ACADEMY CHARTER
REGULAR MEETING MINUTES**

Thursday, July 7, 2022

6718 Black Horse Pike, Egg Harbor Township, NJ 08234

FORMAL ACTION WILL OR MAY BE TAKEN

I. Open Public Meeting Statements – 4:31 PM

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Principle Academy Charter Board of Trustees has caused notice of this meeting to be given by having the date; time and place advertised in The Press of Atlantic City and Daily Journal.

II. Roll Call

Board Member	Term Expires	Present	Absent
Dirk DaCosta	June 30, 2023	X	
Jeanne Eisele	June 30, 2024		X
Gary Hill	June 30, 2024	X	
Dr. Albert Monillas	June 30, 2024	X	

Others Present
Mr. Al Cores
Mr. Peter Caporilli, Polymath
Ms. Sara Caporilli, Polymath
Mr. Michael Falkowski, SBA

III. Approve Agenda

1. Motion to approve the agenda for the **July 07, 2022** regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill	1 st	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			

IV. Acceptance of Meeting Minutes

1. Motion to approve the minutes from the **June 09, 2022** meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	2 nd	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			

V. Board Business - NONE

VI. Public Comment - NONE

This meeting will now be open to the public for comments on specific Agenda Items only. Please state your name and address. Comments must be limited to three minutes per person.

VII. Reports – Submitted to Board

VIII. Adjourn Public Session and Open Executive Session - NONE

IX. Adjourn Executive Session and Open Public Session

X. Regular Motions for Approval

1. **Finance**
 - a. **Bills List:** To approve bills list through **July 07, 2022**.
 - b. **Payroll:** To approve the following payrolls:

June 15, 2022	\$232,386.07
June 24, 2022	\$243,532.73

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	2 nd	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			

2. Contracts/Engagements/Conferences

- a. To approve **Mystery Science School Membership**, NTE \$1,400.
- b. To approve school wide access to **Nearpod**, NTE \$5,350.
- c. To approve **Renaissance myOn Reader, Renaissance Star Early Literacy, Renaissance Star Math and Renaissance Star Reading**, NTE \$14,000.
- d. To approve the purchase of **Houghton Mifflin Harcourt Science Dimensions** curriculum materials for FY23, NTE \$9,500.
- e. To approve the purchase of **Wilson Language Training Corp Foundations Classroom Sets & Teacher’s Kits Level k-3**, NTE \$15,600.
- f. To approve **iReady** from Curriculum Associates Digital access to the ELA and Math personalized instruction / assessments and tools, NTE \$24,500.
- g. To approve **Frontline Professional Growth employee evaluation management solution**, NTE \$4,500.
- h. To approve **Frontline Time & Attendance absence management and timekeeping solution**, NTE \$6,500.
- i. To approve **Frontline IEP Direct and 504 Program Management solutions**, NTE \$8,000.
- j. To approve **TPT Teacher Synergy LLC resources for teachers**, NTE \$5,200.
- k. To approve **PowerSchool SIS Hosting Subscription/Performance Matters Assessment Analytics and RTI/MTSS**, NTE \$15,000.
- l. To approve **ACB Services Inc.** as the janitorial vendor for the 2022-2023 school year, with the option to renew for 2023-2024 at the cost of \$178.65 for nightly cleaning and \$19.00 per hour for a daily porter position.
- m. To approve the **South Regional Institute (SRI) and Educational Technology Training Center (ETTC)** to provide professional development hours to satisfy the New Jersey Department of Education Professional Development “100 hours” requirement.
- n. To approve **Hands On Tech PowerSchool support** and Data Compliance contract for FY 23, NTE \$27,000.
- o. To approve school-wide summer floor stripping and waxing by **ACB Services Inc**, NTE \$14,000.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill	1 st	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			

3. Building and Grounds

4. Policy and Compliance

- a. To approve the following evaluation methods for FY 2022/2023:
 - Danielson Framework for Teaching to evaluate teaching staff
 - New Leaders Principal Evaluation Rubric to evaluate school administrators
- b. To approve the FY 2022-2023 School Calendar.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	2 nd	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			

5. Personnel

- a. To approve/ratify the following New Hires for FY23:

Staff Member	Position	Salary	Start Date	10/12
Jose Uchillan	Substitute Teacher	\$150/Day	TBD	10
Shannon O’Neal	School Nurse	\$75,000	TBD	10 month/10 day
Shanta Green	Teacher	\$64,521	TBD	10

- b. To approve the following resignations Effective 6/30/22:

Staff Member	Position	Contract	Notes
Ashley Griffiths	Teacher	10 Month	
Alay-Ziah Haraksin	Teacher	10 Month	Part Time Summer program Employee
Ryan Lee	Teacher	10 Month	Part Time Summer Program Employee
Serena Pearson	Teacher	10 Month	
Cydnee Phoenix	Dean of Community Engagement/Registrar	12 Month	

- c. To approve the following Non-Renewals Effective 6/30/22:

Staff Member	Position	Contract
Victoria Druding	School Nurse	10 Month/10 day

Kristin King	Teacher	10 Month
Kathleen McWilliams	Art Teacher	10 Month
Emily Rowe	Teacher	10 Month

d. To approve elimination of the following positions:

- Dean of Community Engagement/Registrar
- Communications Officer

e. To approve the following salary increases for the 10-month staff 2022/2023 School Year

Staff Member	Salary	Position
Wanda Allen	\$35,896	Paraprofessional
Erica Armour	\$37,696	Paraprofessional
Iulia Avila	\$59,181	ESL Teacher
Rita Baccari	\$75,869	Teacher
Despina Bara-Protesto	\$62,562	ESL Teacher
Dorothy Becker-Russo	\$66,704	Special Education Teacher
Jeremy Bello	\$27,675	1:1 Aide/Security Officer
Courtney Braxton	\$35,896	Paraprofessional
Whitney Brown	\$27,675	Grade Level Teacher Aide
Larissa Cronick	\$62,562	Teacher
Marlene Crump	\$37,696	Paraprofessional
Frankie Davis	\$67,609	Special Education Teacher
Amanda Doring	\$68,718	Teacher
Yvonne Flynn	\$61,640	School Social Worker
Sharnice Frazier	\$43,050	Attendance Officer
Katherine Friedman	\$65,581	Special Education Teacher
Christine Garbaravage	\$60,078	Teacher
Cherese Gardner	\$63,508	Teacher
Eli Gbayee	\$47,150	Climate & Culture Specialist
Shawn Gerry	\$60,078	Teacher
Jennifer Hutter (Kabusk)	\$59,181	Teacher
Sonia Jones	\$62,549	Teacher
Todd Kaiser	\$60,078	Physical Education Teacher
Catherine Klingener	\$60,697	Teacher
Patrice Leatherberry	\$35,895	Paraprofessional
Jennifer Manno	\$59,747	School Social Worker, 10 month/10 day
Elveda Marcelin	\$37,612	Paraprofessional
Emily Oglesby	\$68,718	Teacher
Rebecca Palamara	\$59,181	Music Teacher
Dylan Perry	\$57,342	Teacher
Wayne Provaznik	\$57,342	Physical Education Teacher
Jessica Roth	\$63,809	Special Education Teacher
Debra Scott	\$66,018	Teacher
Morgan Silverman	\$59,142	Teacher
Antwone Snead	\$75,975	School Safety Specialist
Kelly Snyder	\$47,388	Dining Hall Manager
Cynthia Stokes	\$68,354	Special Education Teacher
Barbara Spaulding	\$76,839	Instructional Coach
Christian Rickards	\$74,935	Teacher
Deborah Rodriguez	\$71,935	Special Education Teacher
Julianne Vanella	\$59,181	Teacher
Cesar Vasquez	\$35,896	Bilingual Paraprofessional

f. To approve the following contractual change for Karli Bennett to 10-month Teacher, salary \$55,584; effective 9/1/2022.

g. To approve the following Salary Rate Changes for HOURLY staff FY23:

Staff Member	Rate	Position
Tracy Anderson	\$64.58	LDTTC
Susan Kerr	\$27.98	Child Study Team Secretary
Deborah Krzywicki	\$19.95	Contact Tracing/Clerical Support Staff
Silka Gilliard	\$18.81	Part Time Cafeteria Foreperson

Veda Hare	\$15.97	Part Time Cafeteria Staff
Nazirah Baskerville	\$15.45	Special Education Aide
Juana Victoria	\$15.23	Part Time Cafeteria Staff

h. To approve the following staff for Curriculum Writing and Review at \$45/hour NTE 45 hours:

- Katherine Friedman
- Frankie Davis
- Rebecca Palamara
- Christian Rickards
- Morgan Silverman
- Deb Rodriguez
- Barbara Spaulding
- Julianne Vannella

i. To approve Antwone Snead \$150/Day stipend for School Safety Specialist training; NTE \$600.

j. To approve Dorothy Becker-Russo for Scheduling Assistant at \$45/Hour NTE 15 hours.

k. APPOINT HOMELESS LIASON:

BE IT RESOLVED: that the Principle Academy Charter School, upon the recommendation of the School Director, hereby appoints Jennifer Manno as the Homeless Liaison for the 2022/2023 school year.

l. To approve the following Summer Accelerated Learning Staff at the hourly rates of \$45/Teacher & Social Worker, \$28/Para; NTE 80 Hours:

- Erica Armour
- Marlene Crump
- Wayne Provacznik
- Jennifer Manno
- Yvonne Flyn
- Antwone Snead
- Sharnice Frazier
- Barbara Spaulding

m. To approve the following staff to participate in Child Study Team meetings; \$45 per hour:

- Rita Baccari
- Jennifer Hutter (Kabusk)
- Catherine Klingener
- Ryan Lee
- Emily Oglesby
- Jessica Roth
- Deb Rodriguez

n. To ratify and approve three (3) additional staff that received the graduation event assistance stipend of \$95

o. To approve the Family Support Specialists (FSS) Team of 12 staff members at \$125/Week from 9/1/22-6/30/23 to assist in facilitating the home and school connection. FSS team members will communicate with teachers and parents on a daily basis to ensure that family and students needs are being met.

p. To approve the use of intermittent FMLA leave for Sharnice Frazier beginning 4/12/22.

q. To approve Alay'ziah Haraskin to provide Homebound Instruction at a rate of \$40/hour NTE 10 hours/week for July and August 2022.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill	1 st	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			

XI. Old/New Business

1. HIB Reporting: 1 investigation 0 HIBs
2. Review of Fire/Lockdown drills conducted:

Date	Time	Type	Duration	Egress	# of students	# Staff	Weather
10-Jun	9:37 am	Fire Drill	5:45	2:02	410	69	Sunny 70's
15-Jun	9:05 am	Bomb Evacuation w/police	10:00	2:53	379	69	Cloudy 80's

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	2 nd	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			

XII. Adjourn Public Session and Open Executive Session - NONE

XIII. Adjourn Executive Session and Open Public Session

XIV. Adjournment – 4:43 PM

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta		X				Gary Hill	2 nd	X			
Jeanne Eisele					X	Dr. Albert Monillas	1 st	X			