

**PRINCIPLE ACADEMY CHARTER  
REGULAR MEETING MINUTES**  
Monday April 05, 2021, 5:30 PM  
6718 Black Horse Pike, Egg Harbor Township, NJ 08234  
FORMAL ACTION WILL OR MAY BE TAKEN

**I. Open Public Meeting Statements - 5:33 pm**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Principle Academy Charter Board of Trustees has caused notice of this meeting to be given by having the date; time and place advertised in The Press of Atlantic City and Daily Journal.

**II. Roll Call**

Board Member	Present	Absent
Dirk DaCosta	X	
Jeanne Eisele	X	
Gary Hill	X	
Dr. Albert Monillas	X	
Dr. Joseph Stevenson		X

Others Present
Peter Caporilli
Sara Caporilli
Alvaro Cores
Ed Blake
Roland Brewer & Cydnee Phoenix

**III. Approve Agenda**

1. Motion to approve the agenda for the **April 05, 2021** regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 <sup>st</sup>	X				Dr. Albert Monillas		X			
Jeanne Eisele		X				Dr. Joseph Stevenson					X
Gary Hill	2 <sup>nd</sup>	X									

**IV. Acceptance of Meeting Minutes**

1. Motion to approve the minutes from the **February 11, 2021** meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 <sup>nd</sup>	X				Dr. Albert Monillas		X			
Jeanne Eisele	1 <sup>st</sup>	X				Dr. Joseph Stevenson					X
Gary Hill				X							

**V. Public Comment - NONE**

This meeting will now be open to the public for comments on specific Agenda Items only. Please state your name and address. Comments must be limited to three minutes per person.

**VI. Reports - NONE**

**VII. Adjourn Public Session and Open Executive Session – MOVE TO END OF MEETING**

**VIII. Adjourn Executive Session and Open Public Session**

**IX. Regular Motions for Approval**

**1. Finance**

- a. **Board Secretary's Report and Bank Reconciliation Report:** To approve the preliminary Board Secretary's Report and Bank Reconciliation Report for **February 2021**, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Principle Academy Charter Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **February 2021** no major account or fund has been over expended in

violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

- b. **Bills List:** To approve bills list through **March 05, 2021.**
- c. **Payroll:** To approve the following payrolls:

February 12, 2021	\$196,424.27
February 26, 2021	\$198,540.64
March 15, 2021	\$200,029.11
March 30, 2021	\$205,519.17

- d. To approve the FY 2021/2022 budget

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 <sup>st</sup>	X				Dr. Albert Monillas		X			
Jeanne Eisele	2 <sup>nd</sup>	X				Dr. Joseph Stevenson					X
Gary Hill		X									

**2. Contracts/Engagements/Conferences**

- a. To approve Niche.com contract for online profile management, branding, and communication NTE \$5,000.
- b. To approve Hands On Tech contract for data management / state reporting compliance services NTE \$13,500.
- c. To approve WebIDCard Inc. / Swipe K12 School Solutions card swipe system NTE \$11,500.
- d. Approve the purchase of Staples computers NTE \$27,500.
- e. To approve ieComfort portable HEPA air purifiers NTE \$31,000.
- f. To approve BioBlasting LLC for facility cleaning solution NTE \$20,000.
- g. To approve BendShape Quartz Mask purchase of transparent face masks NTE \$2,000.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 <sup>st</sup>	X				Dr. Albert Monillas		X			
Jeanne Eisele	2 <sup>nd</sup>	X				Dr. Joseph Stevenson					X
Gary Hill		X									

**3. Building & Grounds**

**4. Policy & Compliance**

- a. To approve updated Reopening Plan updates FY 2020/2021

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 <sup>st</sup>	X				Dr. Albert Monillas		X			
Jeanne Eisele		X				Dr. Joseph Stevenson					X
Gary Hill	2 <sup>nd</sup>	X									

**5. School Instruction**

**6. Personnel**

- a. To approve the following resignations/ terminations FY 21:

Name	Position	Action Taken	Effective
Camika Holland	Special Education Teacher	Resignation	3/12/21

- b. To approve disability leave for Jeanine Bethel until 06/08/2021
- c. To approve the following contractual changes for the 2020-2021 school year:

Last Name	First Name	Position	Salary	10/12	Effective
Dionne	James	Technology Team Leader	\$97,000	12	3/1/21
Cores	Alvaro	Chief School Administrator	\$147,500	12	3/1/21

- d. To approve the following New Hires for 2020/2021 school year:

Last Name	First Name	Position	Salary	10/12	Effective
Cortes-Gines	Candelaria	Bathroom monitor/custodian	\$31,200	12	3/8/21

Braxton	Courtney	Paraprofessional	\$34,000	10	3/8/21
Spells	Brian	Paraprofessional	\$34,000	10	3/15/21
Keyes	Isaaha	Bathroom monitor/custodian	\$31,200	12	3/15/21
Friedman	Katherine	Special Ed Teacher	\$56,981	10	4/12/21

e. To approve the following stipends:

Staff	Stipend	Term/Effective	Role/Program
Althea Saunders	\$58/Session NTE \$1508	26 Sessions April-June	Boxing
James Fraser	\$58/Session NTE \$1508	26 Sessions April-June	Golf
James Dionne	\$58/Session NTE \$1508	26 Sessions April-June	Karate
Alvaro Cores	\$10,000	2020-2021	School Safety Specialist
Serena Pearson	\$70/NTE \$420	5 Sessions April-May	Virtual Creative Writing NJPAC Hip Hop Program

f. To approve academic assistance/tutoring program; cost \$35 per hour weekday rate, \$105 Saturday rate; NTE \$13,000 (Staff TBD)

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 <sup>nd</sup>	X				Dr. Albert Monillas	1 <sup>st</sup>	X			
Jeanne Eisele		X				Dr. Joseph Stevenson					X
Gary Hill		X									

#### X. Old/New Business

- HIB Reporting: 0 Investigations 0 HIBS.
- Review of Fire/Lockdown drills conducted:

Date	Time	Type	Duration	Egress	# of Students	# Staff	Weather
3/11/21	1:48	Fire Drill	4:02	1:50	0	44	Sunny 50's
3/30/21	3:27	Lockdown	4:45	n/a	0	12	Sunny 50's

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 <sup>st</sup>	X				Dr. Albert Monillas		X			
Jeanne Eisele	2 <sup>nd</sup>	X				Dr. Joseph Stevenson					X
Gary Hill		X									

#### XI. Adjourn Public Session and Open Executive Session – 5:51 pm

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 <sup>st</sup>	X				Dr. Albert Monillas		X			
Jeanne Eisele	2 <sup>nd</sup>	X				Dr. Joseph Stevenson					X
Gary Hill		X									

Board adjourns to closed session to discuss reopening plan and facility negotiations.

#### XII. Adjourn Executive Session and Open Public Session – 6:07 pm

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 <sup>st</sup>	X				Dr. Albert Monillas		X			
Jeanne Eisele	2 <sup>nd</sup>	X				Dr. Joseph Stevenson					X
Gary Hill		X									

#### XIII. Adjournment - 6:07 pm

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 <sup>nd</sup>	X				Dr. Albert Monillas		X			
Jeanne Eisele		X				Dr. Joseph Stevenson					X
Gary Hill	1 <sup>st</sup>	X									