

PRINCIPLE ACADEMY CHARTER
MINUTES FOR BOARD OF TRUSTEES - REGULAR MEETING
 Tuesday January 14, 2020, Public Session – 5:30 pm
 6718 Black Horse Pike, Egg Harbor Township, NJ 08234
 FORMAL ACTION WILL OR MAY BE TAKEN

I. Open Public Meeting Statement – 5:34 PM

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Principle Academy Charter Board of Trustees has caused notice of this meeting to be given by having the date; time and place advertised in The Press of Atlantic City and Daily Journal.

II. Salute to Flag

III. Roll Call

Board Member	Present	Absent
Dirk DaCosta	X	
Jeanne Eisele		X
Dr. Joseph Stevenson	X, 5:42pm	
Gary Hill	X	
Dr. Albert Monillas	x	

Others Present: Peter Caporilli, Ed Blake & Sara Caporilli – Polymath; Michael Falkowski, Board Secretary; Al Cores, Director

IV. Board Business

V. Approve Agenda

Motion to approve the agenda for the **January 14, 2020** regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 ST	X				Gary Hill	2 ND	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			
Dr. Joseph Stevenson					X						

VI. Acceptance of Meeting Minutes

Motion to approve the minutes from the **November 20, 2019** meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 ST	X				Gary Hill	2 ND	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			
Dr. Joseph Stevenson					X						

Motion to approve the minutes from the ~~December 16, 2019~~ special meeting of the Board of Trustees. – TABLED

VII. Public Comment - NONE

This meeting will now be open to the public for comments on specific Agenda Items only. Please state your name and address. Comments must be limited to three minutes per person.

VIII. School Director’s Report & Academic Update – SUBMITTED

IX. Management Company Report - SUBMITTED

X. Committee Reports – NONE
XI. Regular Motions for Approval

1. Finance

- a. **Board Secretary’s Report and Bank Reconciliation Report:** To approve the preliminary Board Secretary’s Report and Bank Reconciliation Report for **November and December 2019**, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Principle Academy Charter Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **December 2019** no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal Approve Board Secretary Report ending **December 2019**.
- b. **Bills List:** To approve bills list through **January 14, 2020**.
- c. **Payroll:** To approve the following payrolls:

November 30, 2019	\$192,262.23
December 13, 2019	\$192,985.02
December 20, 2019	\$209,327.94

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	2 nd	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			
Dr. Joseph Stevenson		X									

2. Contracts/Engagements/Conferences

- a. To approve the rental contract for the music program with Pleasantville Music; NTE \$2,000.
- b. To approve Bayada Nursing to provide substitute school nursing services as needed; NTE \$55/hour.
- c. To approve the use of the school’s dining hall for a community based civic organization to rehearse for their Tiny Tots Cotillion. Rehearsals begin January 29, 2020 and will be held every Wednesday and Thursday until May from 6 – 7:30 pm.
- d. To approve Elder Pest Control for pest services; \$91/month.
- e. To approve experts for litigation; NTE \$6,000.
- f. To approve the Title I carryover reallocation amendment for FY 19 (Amount TBD).
- g. To approve a budget of \$8,000 to staff a ‘STEAMroll the NJSLA’ program for students who are approaching proficiency. Services to commence February/March 2020 (Staff TBD).
- h. To approve student transportation NTE \$1,000 per week for the ‘STEAMroll to the NJSLA’ program.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	2 nd	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			
Dr. Joseph Stevenson		X									

3. Building & Grounds - NONE

4. Policy & Compliance - NONE

5. Personnel

- a. To approve the following New Hires FY20:

Name	Position	Salary	10/12	Effective
Meagan Thornton	Teacher	\$51,200	10	01/02/2020
Hayley Oliver	Teacher	\$50,200	10	TBD
Joon Lee	Teacher	\$50,200	10	01/24/2020
Ariana Drye	Paraprofessional	\$33,000	10	01/02/2020
Michael Bailey	Music Specialist	\$25/Hour	Hourly	01/15/2020
Elizabeth Sonk	Sub Teacher	\$150/Day	10	TBD
Hayley Oliver	Sub Teacher	\$150/Day	10	12/19/19
Stacia Davis	Sub Teacher	\$150/Day	10	TBD
Alexis Knox	Sub Teacher	\$150/Day	10	TBD
Richeda Jaffe	Sub Teacher	\$150/Day	10	TBD
Ariana Mulino	Sub Teacher	\$150/Day	10	TBD
Shatira Williams	Sub Teacher	\$150/Day	10	TBD

Jahniece Jaffe	Sub Teacher	\$150/Day	10	TBD
Christine Schrum	Sub Teacher	\$150/Day	10	TBD
NahBirrah Ellerbee	Sub Teacher	\$150/Day	10	01/02/2020
Ariana Drye	Sub Teacher	\$150/Day	10	12/19/19
Jade Middleton	Cafeteria Aide	\$15/hour NTE \$300 per week	10	01/15/2020

b. To accept the following resignations:

Name	Position	Effective
Maria Datillo	Teacher	11/30/19
Alexandrea McClure	Teacher	12/06/19
Diane Deboise	Teacher	11/22/19
William Maxwell	Music Teacher	12/16/19
Shari Murray	Teacher	12/20/19
Amber Knox	Paraprofessional	12/20/19

- c. To approve the separation agreement with Diane Deboise.
d. To approve the separation agreement with William Maxwell.
e. To ratify/approve the following contractual changes for FY20:

Name	Position	Rate	Effective	End Date
Carissa Clark	Acting Lead Teacher	\$100 / Day	11/25/19	02/03/2020
Antoine Braithwaite	12-month Custodian	\$35,000	01/02/2020	

- f. To approve a 1-year mentor stipend of \$1,500 to be paid to Kimberly Seifring on behalf of Benita Kluttz-Drye for a minimum of 46 mentoring and professional development contact hours, effective 12/19/2019.
g. To approve Georgette Meister as School Safety Specialist.
h. To approve Roderick Knox as Wellness Policy Coordinator.
i. To approve the following staff as AM/PM bus monitors as needed at \$40/ shift:
- Takenya Martin
 - Jade Middleton
 - Erica Armour
 - Jeanine Bethel

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele					X	Dr. Albert Monillas				X	
Dr. Joseph Stevenson	2 nd	X									

6. Miscellaneous

- a. To accept the HIB report on 1/12/2020 with zero (0) investigations.
b. To approve the (2) HIB items reported 10/24/2019 and investigated. Both items were unconfirmed cases.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill		X			
Jeanne Eisele					X	Dr. Albert Monillas		X			
Dr. Joseph Stevenson	1 st	X									

XII. Old/New Business

- a. Review of the Fire/Lockdown Drills conducted:

Date	Time	Type	Duration	Egress	# Students	# Staff	Weather
11/22/2019	9:02 AM	Fire Drill		2:08	450	70	Sunny 40s
11/27/2019	3:15 PM	Lockdown	3:12	2:23	450	70	Cloudy 50s
12/6/2019	2:29 PM	Fire Drill		2:09	450	70	Sunny 40s
12/12/2019	9:41 AM	Shelter Place	8:00		450	70	Sunny 30s

XIII. Executive Session - NONE

XIV. Adjournment – 5:51 pm

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill	2 nd	X			
Jeanne Eisele					X	Dr. Albert Monillas		X			
Dr. Joseph Stevenson		X									