

**PRINCIPLE ACADEMY CHARTER
AGENDA FOR BOARD OF TRUSTEES REGULAR MEETING**
Tuesday, April 30, 2019, Public Session – 6 PM
6718 Black Horse Pike, Egg Harbor Township, NJ 08234
FORMAL ACTION WILL OR MAY BE TAKEN

I. Open Public Meeting Statement – 6:03 pm

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Principle Academy Charter Board of Trustees has caused notice of this meeting to be given by having the date; time and place advertised in The Press of Atlantic City and Daily Journal.

II. Salute to Flag

III. Roll Call

Board Member	Present	Absent	Board Member	Present	Absent
Dirk DaCosta	X, arrived 6:07 pm		Dr. Darryl G. Greer		resigned
Jeanne Eisele	X		Gary Hill	X	

Others Present: Michael Falkowski, Board Secretary
Louis Niedelman, Board Attorney - Cooper Levenson, P.A.

IV. Board Business

1. Motion to approve the resignation of **Dr. Darryl G. Greer** effective March 18, 2019.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta					X	Gary Hill	1 st	X			
Jeanne Eisele	2 nd	X									

2. Motion to approve **Dirk DaCosta** as Board President effective immediately.
3. Motion to approve **Dr. Albert Monillas, Ed.D.** as a new Board Member effective April 30, 2019 for a 3-year term.
4. Motion to approve the following resolution pertaining to the February 15, 2019 Board Meeting:

WHEREAS, the Board of Trustees of Principle Academy Charter School (the “Board”) convened a Trustee Board Meeting on February 15, 2019; and

WHEREAS, the Board of Trustees of Principle Academy Charter School is aware that allegations have been made alleging purported irregularities in the required public notices under the Open Public Meetings Act (“OPMA”), *N.J.S.A. 10:4-6 et seq.* for the meeting of February 15, 2019; and

WHEREAS, the Board of Trustees of Principle Academy Charter School desires to ratify all Board actions and votes taken at the February 15, 2019 Board meeting so as to correct, remediate, and resolve any such notice irregularities;

WHEREAS, the OPMA, *N.J.S.A. 10:4-15a*, specifically provides:

“...that a public body may take corrective or remedial action by acting de novo at a public meeting”

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Principle Academy Charter School that the Board does so ratify all the actions taken at the February 15, 2019 meeting;

WHEREAS, the following three (3) actions were approved on February 15, 2019:

- Motion to approve the agenda for the February 15, 2019 regular meeting of the Board of Trustees.
- Motion to approve the minutes from the February 8, 2019 meeting of the Board of Trustees.
- Motion approving Polymath services contract:

WHEREAS, Principle Academy Charter School (the "School"), is a public body corporate and politic of the State of New Jersey, pursuant to N.J.S.A. 18A:36A-1 et seq.; and

WHEREAS, the School is authorized under the law to enter into contracts for extraordinary unspecifiable services as deemed necessary for the efficient operation of the School; and

WHEREAS, the School requires the guidance of professionals with experience and a proven reputation and leadership in the area of educational management services; and

WHEREAS, the School has determined that it is appropriate to retain an educational management organization that will provide it with an effective administration to advance the unique mission of this school;

WHEREAS, the School contacted the Polymath Achievement Charters, LLC ("Polymath"), which has the specialized ability to perform the above stated services and a proven reputation in this area; and

WHEREAS, the School will derive meaningful benefit from its engagement of Polymath; and

WHEREAS, the School desires to enter into an extraordinary unspecifiable services contract with Polymath substantially in the form as that attached hereto as Exhibit A; and

WHEREAS, the extraordinary unspecifiable services contract involves the provision of services that are specialized and qualitative in nature requiring expertise, training and proven reputation in the field of endeavor; and

WHEREAS, the aforementioned services constitute extraordinary unspecifiable services under the Local Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq. (the "Local Public School Contracts Law") and are therefore not required to be competitively bid, and funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Principle Academy Charter School Board of Trustees as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length; and
2. The extraordinary unspecifiable services contract attached hereto as Exhibit A be and hereby is approved, in accordance with the terms therein; and
3. The School hereby authorizes the Board Chair to sign the extraordinary unspecifiable services contract on behalf of the School.

BE IT FURTHER RESOLVED, the Board of Trustees of Principle Academy Charter School that all decisions of the Board of February 15, 2019 are so ratified, such action includes all items listed in the agenda for February 15, 2019 and;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Board of Trustees of the Principle Academy Charter School authorizes its Business Administrator, Board Secretary, Solicitor, Management Company and such other persons to take any action necessary to effectuate this action.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta					X	Gary Hill	2 nd	X			
Jeanne Eisele	1 st	X									

*****Mr. DaCosta Joined the meeting at 6:07 pm.**

V. Approve Agenda

Motion to approve the agenda for the **April 30, 2019** regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta		X				Gary Hill	2 nd	X			
Jeanne Eisele	1 st	X									

VI. Acceptance of Meeting Minutes

Motion to approve the minutes from the **March 15, 2019** meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta		X				Gary Hill	2 nd	X			
Jeanne Eisele	1 st	X									

VII. Public Comment

This meeting will now be open to the public for comments on specific Agenda Items only. Please state your name and address. Comments must be limited to three minutes per person.

VIII. School Director’s Report & Academic Update – Submitted

IX. Management Company Report (Polymath) - Submitted

X. Committee Reports – NONE

XI. Adjourn Public Meeting and Open Executive Session (if necessary) – NONE

XII. Adjourn Executive Session and Open Public Session – NONE

XIII. Regular Motion for Approval

1. Finance

- a. **Board Secretary’s Report and Bank Reconciliation Report:** To approve the Board Secretary’s Report and Bank Reconciliation Report for **March 2019**, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Principle Academy Charter Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **March 2019**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year. Approve Board Secretary Report ending **March 2019**.
- b. **Bills List:** To approve bills list from **March 16, 2019 to April 30, 2019**.
- c. To approve the School Business Administrator to issue an RFP for **vended meals services**.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	2 nd	X				Gary Hill		X			
Jeanne Eisele	1 st	X									

2. Contracts/Engagements/Conferences

- a. To approve the **PAC Technology Acceptable Use Policy**.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta		X				Gary Hill	2 nd	X			
Jeanne Eisele	1 st	X									

3. Building & Grounds – NONE

4. Curriculum / Student Services

- a. To approve **Summer School** beginning in July 2019.
- b. To approve the **Extended School Year** for FY19
- c. To approve **Patricia O’Connell dba Ruiva, LLC**, for school renewal curriculum, units 1 & 2 ELA, not to exceed \$30,000.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta		X				Gary Hill	1 st	X			
Jeanne Eisele	2 nd	X									

5. Personnel

a. To approve the following stipends:

Name	Position	Current Salary	Disposition/Action Taken	Effective
Cores, Alvaro	Acting School Leader	\$100,000	To approve \$10,918.08 for Acting School Director Stipend	April 30, 2019
Small, Marty	Athletic Director	\$94,000	To approve \$407.74 monthly stipend for Waived Healthcare Reimbursement	December 3, 2019
Brown, James	Basketball Coach	N/A	\$1500 Stipend for Fall / Winter Sports	April 15, 2019
DeShields, Bryant	Basketball Coach	N/A	\$1500 Stipend for Fall / Winter Sports	April 15, 2019
Middleton, Jade	Basketball Coach	N/A	\$1500 Stipend for Fall / Winter Sports	April 15, 2019
Singer, Lindsey	Basketball Coach	\$52,000	\$1500 Stipend for Fall / Winter Sports	April 15, 2019
Hicks, Sherri	Cheerleading Coach	N/A	\$1500 Stipend for Fall / Winter Sports	April 15, 2019

b. To approve/ratify the following staff hourly rates for instructional services:

Employee	Subject	Rate	Effective Date
Rodriguez, K	Homebound Instruction	\$35 p/h	January 22, 2019
Clark, Carissa	SPED Co-Curricular Student Data Analysis	\$35 p/h	January 27 to May 30, 2019

c. To accept the following resignation:

Name	Position	Current Salary	Disposition/Action Taken	Effective
Hirshland, Tiffany	Human Resource Generalist	\$62,000	Resignation	March 22, 2019
Cicchini, Paul	Direct of Specialized Services	\$94,000	Resignation	March, 19, 2019
Riveros, Hugo	Spanish Teacher	\$23,500	Resignation	April 8, 2019
Snack, Carly	Art Teacher	\$25,000	Resignation	April 8, 2019

d. To approve the following new hire:

Name	Position	Current Salary	Disposition/Action Taken	Effective
Knox, Amber	Substitute Teacher P/T	\$150 per day	New Hire	March 21, 2019
Fraser, James	Substitute Teacher P/T	\$150 per day	New Hire	April 2, 2019
Middleton, Jade	Substitute Teacher P/T	\$150 per day	New Hire	April 2, 2019
Edwards, Barry	Substitute Teacher P/T	\$150 per day	New Hire	April 17, 2019
Utuk, Treasure	Substitute Teacher P/T	\$150 per day	New Hire	April 4, 2019
Fernandez, Evelyn	Office Substitute	\$150 per day	Reinstate former RIF 3/15 termed employee to sub/ per diem status	April 2, 2019
Riveros, Hugo	Substitute Teacher	\$150 per day	Reinstate 3/15 RIF reduced salary staffer, to daily per diem rate for collateral services performed outside their 3/15 board approved part-time work schedule.	March 17, 2019
Snack, Carly	Substitute Teacher	\$150 per day	Reinstate 3/15 RIF reduced salary staffer, to daily per diem rate for collateral services performed outside their 3/15 board approved part-time work schedule.	March 17, 2019

e. To approve the conversion of sub staff to salaried employees:

Name	Current Position	Current Rate	Requested Position	Requested Salary	Effective
Knox, Roderick	Substitute Teacher	\$150 per day	12 month Human Resource Director	\$55,000	April 30, 2019
Rivera, Jose	ELL Sub Teacher	\$150 per day	ELL 10 month Teacher	\$52,000	April 30, 2019

f. To approve following retroactive pay:

- **Jose Rivera** - \$2,550
- **Roderick Knox** - \$3,168

- **Carissa Clark - \$2,240**
- g. To approve the **PAC Principal & Director Evaluation Form** for FY19.
- h. To approve the **Affirmative Action Team:** Director, Dean of Curriculum; Dean of Athletics, ESL Representative and Director of Human Resources.
- i. To approve the **Affirmative Action Team** to develop the **Comprehensive Equity Plan**.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta	1 st	X				Gary Hill		X			
Jeanne Eisele	2 nd	X									

XIV. Executive Session (if necessary) - NONE

XV. Old/New Business - NONE

XVI. Adjournment – 6:13 pm

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Dirk DaCosta		X				Gary Hill	1 st	X			
Jeanne Eisele	2 nd	X									