

**PRINCIPLE ACADEMY CHARTER**  
**MINUTES FOR BOARD OF TRUSTEES REGULAR MEETING**  
 Friday, November 16, 2018, Public Session – 4:00 PM  
 6718 Black Horse Pike, Egg Harbor Township, NJ 08234  
 FORMAL ACTION WILL OR MAY BE TAKEN

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**I. Open Public Meeting Statement – 4:01 PM**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Principle Academy Charter Board of Trustees has caused notice of this meeting to be given by having the date; time and place advertised in The Press of Atlantic City and Daily Journal.

**II. Salute to Flag**

**III. Roll Call**

Board Member	Present	Absent	Board Member	Present	Absent
Rolanda Brewer	X		Stacey Zacharoff	X	
Ed Blake	X		Peter Caporilli	X	
Dr. Darryl G. Greer	X				

**Others Present:** Michael Falkowski, Board Secretary

**IV. Approve Agenda**

Motion to approve the agenda for the **November 16, 2018** regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	1 <sup>st</sup>	X				Stacey Zacharoff		X			
Rolanda Brewer	2 <sup>nd</sup>	X				Peter Caporilli		X			
Dr. Darryl G. Greer		X									

**V. Acceptance of Meeting Minutes**

Motion to approve the minutes from the **September 28, 2018** meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	2 <sup>nd</sup>	X				Stacey Zacharoff		X			
Rolanda Brewer		X				Peter Caporilli	1 <sup>st</sup>	X			
Dr. Darryl G. Greer				X							

Motion to approve the minutes from the **October 14, 2018** meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	1 <sup>st</sup>	X				Stacey Zacharoff	2 <sup>nd</sup>	X			
Rolanda Brewer		X				Peter Caporilli		X			
Dr. Darryl G. Greer				X							

**VI. Public Comment - NONE**

This meeting will now be open to the public for comments on specific Agenda Items only. Please state your name and address. Comments must be limited to three minutes per person.

**VII. Regular Motions for Approval**

**1. Finance**

- a. Board Secretary’s Report and Bank Reconciliation Report: To approve the Board Secretary’s Report and Bank Reconciliation Report for September & October 2018, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Principle Academy Charter Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September & October 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year. Approve Board Secretary Report ending September & October 2018.
- b. Bills List: To approve bills list from September 29, 2018 to November 16, 2018.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	2 <sup>nd</sup>	X				Stacey Zacharoff		X			
Rolanda Brewer	1 <sup>st</sup>	X				Peter Caporilli				X	
Dr. Darryl G. Greer		X									

**2. Contracts/Engagements**

**3. Buildings & Grounds**

- a. **Whereas**, the Principle Academy Charter School Board of Trustees wants to design and install an Outdoor Learning Center at Principle Academy Charter School;

**Whereas**, the school solicited bids by advertising on November 5, 2018 in the Press of Atlantic City and on November 7, 2018 in the Daily Journal;

**Whereas**, bids packages were requested and received by PS&S of Warren, NJ; MFS Engineers & Surveyors of South Plainfield, NJ; Carlson Construction of West Orange, NJ; SSP Architects of Bridgewater, NJ; D&B Engineers and Architects of South Plainfield, NJ; Musial Group Architecture of Mountainside, NJ and Tidewater Workshop of Pleasantville, NJ;

**Whereas**, the bids were due and opened publically on Friday, November 16, 2018 at 10am;

**Whereas**, Tidewater Workshop was the only vendor that submitted a bid for \$75,000;

**Whereas**, the Board of Trustees has evaluated the bid and has qualified Tidewater Workshop as a qualified vendor with a bid price within budget;

**Therefore, Be It Resolved**, that the Principle Academy Charter School Board of Trustees awards the Outdoor Learning Center project to Tidewater Workshop for a Total Cost of \$75,000.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	1 <sup>st</sup>	X				Stacey Zacharoff	2 <sup>nd</sup>	X			
Rolanda Brewer		X				Peter Caporilli				X	
Dr. Darryl G. Greer		X									

**4. Personnel**

- a. To approve the return of the following staff member from FMLA:
  - Amira Abdullah – 4<sup>th</sup> Grade Teacher, returned on 10/29/2018
- b. To approve the following termination:
  - Cori Rose - SPED Teacher; TERM DATE: 10/19/2018
- c. To approve/ratify the following positions & salaries for the 2018-2019 school year:

Employee Name	Position	Term	Salary	Start Date
Deborah Rodriguez	SPED Teacher	10	\$55,000	10/22/2018
Jeanine Bethel	SPED Teacher	10	\$70,000	10/22/2018
Marty Small	Dean of Athletics & Recreation	12	\$90,000	11/26/2018

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	2 <sup>nd</sup>	X				Stacey Zacharoff	2 <sup>nd</sup>	a, b, and c (Deborah Rodriquez only)	X, Marty Small only	X, Jeanine Bethel only	
Rolanda Brewer	1 <sup>st</sup>	X				Peter Caporilli		X			
Dr. Darryl G. Greer		X									

5. Curriculum/Special Education
6. Policy/Governance
7. Miscellaneous

**VIII. Board Business**

1. To approve the appointment of **Dr. Jennifer Barr** to the Board of Trustees for a 3- year term starting November 17, 2018 and ending November 16, 2021.
2. To approve the appointment of **Gary Hill** to the Board of Trustees for a 3- year term starting November 17, 2018 and ending November 16, 2021.
3. To approve the appointment of **Jeanne Eisele** to the Board of Trustees for a 3- year term starting November 17, 2018 and ending November 16, 2021.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	1 <sup>st</sup>	X				Stacey Zacharoff		1 & 2		3, only	
Rolanda Brewer		X				Peter Caporilli	2 <sup>nd</sup>	X			
Dr. Darryl G. Greer		X									

**IX. Executive Session (if necessary)**

**X. Unfinished Business or New Business**

**XI. Adjournment – 4:14 pm**

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	1 <sup>st</sup>	X				Stacey Zacharoff	2 <sup>nd</sup>	X			
Rolanda Brewer		X				Peter Caporilli		X			
Dr. Darryl G. Greer		X									