

PRINCIPLE ACADEMY CHARTER
MINUTES FOR BOARD OF TRUSTEES REGULAR MEETING
 Friday, September 28, 2018, Public Session – 6:30 PM
 6718 Black Horse Pike, Egg Harbor Township, NJ 08234
 FORMAL ACTION WILL OR MAY BE TAKEN

I. Open Public Meeting Statement – 6:38pm

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Principle Academy Charter Board of Trustees has caused notice of this meeting to be given by having the date; time and place advertised in The Press of Atlantic City and Daily Journal.

II. Salute to Flag

III. Roll Call

Board Member	Present	Absent	Board Member	Present	Absent
Rolanda Brewer	X		Stacey Zacharoff	X	
Ed Blake	X		Peter Caporilli	X	

Others Present: Ken Silver, School Director; Michael Falkowski, Board Secretary; Kelli Prinz, Board Attorney; Richard Hale, Esq.; Russell Banks; Cydnee Phoenix

IV. Board Business

- To approve the appointment of **Dr. Darryl G. Greer** to the Board of Trustees for a 3- year term ending September 20, 2021.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Rolanda Brewer		X				Stacey Zacharoff	2 nd	X			
Ed Blake		X				Peter Caporilli	1 st	X			
Dr. Darryl G. Greer					X						

V. Approve Agenda

Motion to approve the agenda for the **September 28, 2018** regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Rolanda Brewer		X				Stacey Zacharoff		X			
Ed Blake	2 nd	X				Peter Caporilli	1 st	X			
Dr. Darryl G. Greer					X						

VI. Acceptance of Meeting Minutes

Motion to accept the minutes from the **July 30, 2018** meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Rolanda Brewer		X				Stacey Zacharoff	2 nd	X			
Ed Blake	1 st	X				Peter Caporilli		X			
Dr. Darryl G. Greer											

VII. Executive Session - NONE

VIII. Motion to Adjourn Executive Session and Open Public Session - NONE

IX. Motion

- To rescind the following motions approved at the June 20, 2018 Regular Board meeting:

- To ratify the following non-renewal of the Springfield Management (SABIS) Contract effective May 11, 2018 issued by Board Attorney, Mr. Mark Schwartz, Esq. with the firm Cooper Levenson with approval by the International Academy of Atlantic City Board of Trustees:

"This is the notice to Springfield Education Management LLC and SABIS (SABIS) that the International Academy of Atlantic City Charter School (the School) in accordance with Section 4.1.1 will not renew the Education Service Provider Agreement (the Agreement)."

- To ratify the following termination of the Springfield Management (SABIS) Contract for cause effective May 11, 2018 issued by Board Attorney, Mr. Mark Schwartz, Esq. with the firm Cooper Levenson with approval by the International Academy of Atlantic City Board of Trustees:

"This is the notice to SABIS under 4.2.1 that the School is terminating the Agreement for Cause. As set forth above and in previous correspondence, the failure to provide a full time Certified Principal and refusal to work on renewing the School's charter absent a renewal of the Agreement are material breaches under the Agreement. There are other violations, but the aforementioned violations are paramount."

- To approve the non-renewal of the Educational Service Provider Agreement with Springfield Management (SABIS), upon mutual consent of the Board and the Provider, effective June 30, 2018.
- To approve the settlement agreement and general release between Springfield Management (SABIS) and the International Academy of Atlantic City dated September 28, 2018.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Rolanda Brewer		X				Stacey Zacharoff	2 nd	X			
Ed Blake	1 st	X				Peter Caporilli		X			
Dr. Darryl G. Greer					X						

X. Public Comment

This meeting will now be open to the public for comments on specific Agenda Items only. Please state your name and address. Comments must be limited to three minutes per person. – NONE

XI. Reports

- School Director's Report - Ken Silver

Updated the Board with visit by DOE, backup to school night, enrollment at 412 students, after school programs, roll out of new curriculum, and other school events.

- Argyle Marketing Presentation - Logan Levenson
- Board Updates:
 - Overtime Policy
 - Renewal Update
 - Phase II Construction
 - Aftercare Program

XII. Regular Motions for Approval

- Finance

- Board Secretary's Report and Bank Reconciliation Report: To approve the Board Secretary's Report and Bank Reconciliation Report for June 2018 to August 2018, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Principle Academy Charter Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June 2018 to August 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal Approve Board Secretary Report ending June 2018 to August 2018.
- Bills List: To approve bills list from August 1, 2018 to September 28, 2018.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Rolanda Brewer		X				Stacey Zacharoff	1 st	X			
Ed Blake	2 nd	X				Peter Caporilli				X	
Dr. Darryl G. Greer					X						

2. **Contracts/Engagements**

- a. To approve the revised **New Jersey Charter School Association (NJCSA)** to provide Charter School Renewal Support Services at a cost of \$4,200, previously approved at the June 20, 2018 Board meeting.
- b. To approve the **Richard Hale, Esq.**, to provide consulting services for the 2018-2019 school year at a rate of \$75, not to exceed \$40,000.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Rolanda Brewer		X				Stacey Zacharoff	2 nd	X			
Ed Blake		X				Peter Caporilli	1 st	X			
Dr. Darryl G. Greer					X						

3. **Buildings & Grounds**

- a. To approve the **Mod.BoatWorks, Inc.** to Design, Build, Install and Deliver an Outdoor Playground, Custom Enclosure and Planters at a cost not to exceed **\$40,000**.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Rolanda Brewer		X				Stacey Zacharoff	2 nd	X			
Ed Blake	1 st	X				Peter Caporilli				X	
Dr. Darryl G. Greer											

4. **Personnel**

- a. To approve/ratify the following positions & salaries for the 2018-2019 school year:

Employee Name	Position	Term	Salary	Start Date
Berker-Russo, Dorothy	Special Ed Teacher / Floating Substitute Teacher	10	\$52,000.00	08/27/18
Cicchini, Paul	Dean of Special Services	12	\$94,000.00	07/12/18
Essex, Rachael	Kindergarten Teacher	10	\$52,000.00	08/27/18
Feldman, Shawn	1st Grade Teacher	10	\$45,000.00	08/27/18
Fitzsimmons, Pamela Jo	6th Grade Teacher	10	\$57,000.00	08/27/18
Gardner, Cherese	3rd Grade Teacher	10	\$46,000.00	08/27/18
Knox, Roderick	Substitute Teacher	10	\$150 per diem	08/27/18
Masters-Littleton, Bridget	LDC- SPE/ED	10	\$70.00 p/h	09/14/18
Perks, Larissa	3rd Grade Teacher	10	\$50,000.00	08/27/18
Snack, Carley	Art Teacher	10	\$50,000.00	08/27/18
Snowten, Sylvetta	5th Grade Teacher	10	\$50,000.00	08/27/18
Thornton, Meagan	5th Grade Teacher	10	\$49,000.00	08/29/18
McCoy, Dawn	Substitute Teacher	10	\$150 per diem	09/06/18
Meusburger, Beatrice	Substitute Nurse (P/T)	10	\$180 per diem	08/27/18
Meusburger, Beatrice	Substitute Teacher	10	\$150 per diem	08/27/18
Fisher, Kathleen	Substitute Teacher	10	\$150 per diem	09/27/18
Rex, Jaimee	Substitute Teacher	10	\$150 per diem	09/17/18

- b. To approve the following Outreach employees and rates for FY19:

Employee Name	Hourly Rate	Max Hours per Annual
Arango, Rafael	\$18.00	Up to 100 hours per annual
Barrios-Espinosa, Paula	\$18.00	Up to 100 hours per annual
Simmons, Hollie	\$18.00	Up to 100 hours per annual
Martin, Takenya	\$18.00	Up to 100 hours per annual
Harris, Tywan	\$18.00	Up to 100 hours per annual

- c. To approve the following Aftercare employee and rates for FY19:

Employee Name	Aftercare Position	Hourly Rate	Max Hours Per Year
Armour, Erica	Aftercare Worker	\$20.00	Up to 450 hrs
Baccari, Rita	Aftercare Worker	\$30.00	Up to 450 hrs
Martin, Takenya	Aftercare Worker	\$20.00	Up to 450 hrs
Riveros, Hugo	Aftercare Worker	\$30.00	Up to 450 hrs

Spaulding, Barbara	Aftercare Worker	\$30.00	Up to 450 hrs
Marcelin, Elveda	Aftercare Worker	\$20.00	Up to 450 hrs
Hopkins, LaTajah	Aftercare Coordinator	\$35.00	Up to 450 hrs

- d. To approve overtime hours for the following employees for the FY9 School Year based on their hourly rate and paid at 1.5 times when over 40hrs is worked in one week:

Name	Professional	Hourly Rate	Up to Hours
Silverman, Morgan	Paraprofessional - Classroom	20.49	50hrs
Domingo, Lauren	Paraprofessional - Kindergarten	20.49	50hrs
Frazier, Sharnice	Paraprofessional - Kindergarten	21.17	50hrs
Loo, Susan	Paraprofessional - Kindergarten	21.34	50hrs
Armour, Erica	Paraprofessional-Special Education	20.49	50hrs
Crump, Marlene	Paraprofessional-Special Education	21.17	50hrs
Marcelin, Elveda	Paraprofessional-Special Education	21.95	50hrs
DeBerry, Shara	Paraprofessional	20.49	50hrs
Fernandez, Evelyn	Office Assistant	16.83	50hrs
Barrios-Espinosa, Paula	Receptionist	16.83	50hrs
Lassiter, Aneesah	Student Records Clerk	17.79	50hrs
Martin, Takenya	Human Resources Coordinator	19.71	50hrs
Eason, John	Custodian	14.90	50hrs
Harris, Tywan	Maintenance Supervisor	18.03	50hrs
Simmons, Hollie	School Security Guard	21.17	50hrs

- e. To ratify/approve the following terminations/resignations:

Employee Name	Position	Last Effective Day
Acosta, Henry	Custodian	8/31/2018
Gunderson-Torres, Carrie	ELL Teacher	9/5/2018
Washington, Monica	Teacher	9/28/2018

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Rolanda Brewer		X				Stacey Zacharoff		x		D, Frazier	
Ed Blake	2 nd	X				Peter Caporilli	1 st	X			
Dr. Darryl G. Greer					X						

5. **Curriculum/Special Education**

6. **Policy/Governance**

- a. ~~To approve the Employee Handbook for the 2018/2019 school year.~~

7. **Miscellaneous**

XIII. Motion to Adjourn Executive Session and Open Public Session – 7:55 pm

RESOLVED, that the Principle Academy Charter shall meet in Executive Session for the purpose of discussing: Personnel, Student Matters, and Legal Matters. FURTHER RESOLVED, that the discussion of such subject matter in Executive Session will be disclosed to the public when the matters have been resolved, unless such is otherwise prohibited by law.

Topics:

- Policy Compliance
- Facility Compliance/Safety
- Litigation with SABIS
- Litigation with N.C.
- Personnel Matters

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Rolanda Brewer		X				Stacey Zacharoff	2 nd	X			
Ed Blake		X				Peter Caporilli	1 st	X			
Dr. Darryl G. Greer					X						

XIV. Motion to Adjourn Executive Session and Open Public Session – 8:46 pm

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Rolanda Brewer		X				Stacey Zacharoff		X			
Ed Blake	2 nd	X				Peter Caporilli	1 st	X			
Dr. Darryl G. Greer					X						

XV. Unfinished Business or New Business

XVI. Adjournment – 8:48 pm

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Rolanda Brewer		X				Stacey Zacharoff		X			
Ed Blake	2 nd	X				Peter Caporilli	1 st	X			
Dr. Darryl G. Greer					X						