

**INTERNATIONAL ACADEMY OF ATLANTIC CITY
MINUTES FOR BOARD OF TRUSTEES MEETING**
Wednesday, April 06, 2016, Public Session – 6:30 PM
25 Blackhorse Pike, Pleasantville, NJ 08232
FORMAL ACTION WILL OR MAY BE TAKEN

- I. **Call to Order – 6:32 pm**
- II. **Open Public Meeting Statement**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the International Academy of Atlantic City Board of Trustees has caused notice of this meeting to be given by having the date; time and place advertised in Press of Atlantic City.

- III. **Salute to Flag**
- IV. **Roll Call**

Board Member	Present	Absent	Board Member	Present	Absent
Ed Blake	X		Cydnee Phoenix	X	
Rolanda Brewer	X		Stacey Robinson	X	
Peter Caporilli		X	Doris Rowell	X	
Verna Foreman	X		Stacey Zacharoff	X	

Others Present: Natakie Chestnut, School Director, Michael Falkowski, Acting Board Secretary
Jose Afonso, SABIS; Nestor Smith, Board Attorney; Ronnie

V. **Board Business**

Election of: Vice Chairperson – Board of Trustees

Nominating committee has not met and does not have a nomination.

The nomination of the Vice Chairperson was opened up to the floor.

Nomination of Ms. Doris Rowell.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake		X				Cydnee Phoenix			X		
Rolanda Brewer			X			Stacey Robinson	1 st	X			
Peter Caporilli					X	Doris Rowell				X	
Verna Foreman	2 nd	X				Stacey Zacharoff			X		

Result: 3 Yes & 3 No

Nomination of Ms. Rolanda Brewer.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake		X				Cydnee Phoenix	1 st	X			
Rolanda Brewer				X		Stacey Robinson			X		

Peter Caporilli					X	Doris Rowell			X		
Verna Foreman			X			Stacey Zacharoff	2 nd	X			

Result: 3 Yes & 3 No

No Vice Chairperson was elected. The Board discussed that the nominating committee must meet to nominate a Vice Chairperson to the Board for a vote.

Motion to hold a meeting in 2 weeks to allow the Nomination Committee to meet and recommend a Vice Chairperson to the Board.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake		X				Cydnee Phoenix		X			
Rolanda Brewer		X				Stacey Robinson	2 nd	X			
Peter Caporilli					X	Doris Rowell	1 st	X			
Verna Foreman		X				Stacey Zacharoff		X			

The Board Secretary will poll the Board of Trustees for availability.

VI. Approve Agenda

Motion to approve the agenda for the **April 6, 2016** regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	1 st	X				Cydnee Phoenix		X			
Rolanda Brewer		X				Stacey Robinson		X			
Peter Caporilli					X	Doris Rowell	2 nd	X			
Verna Foreman		X				Stacey Zacharoff		X			

VII. Acceptance of Meeting Minutes

Motion to accept the minutes from the **February 3, 2016** regular meeting of the Board of Trustees. Minutes will be amended to reflect that Ms. Rowell voted no in the personnel section for budget reasons.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	2 nd	X				Cydnee Phoenix		X			
Rolanda Brewer	1 st	X				Stacey Robinson		X			
Peter Caporilli					X	Doris Rowell		X			
Verna Foreman		X				Stacey Zacharoff		X			

VIII. Facility of Discussion

Facility Update – Jose Afonso, SABIS; Samir Koukaz, SABIS Representative; Glenn Hileman – Highmark

Motion to create a Facility Committee.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	2 nd	X				Cydnee Phoenix		X			
Rolanda Brewer		X				Stacey Robinson		X			
Peter Caporilli					X	Doris Rowell	1 st	X			
Verna Foreman		X				Stacey Zacharoff		X			

To approve Mr. Ed Blake and Ms. Doris Rowell at Facility Committee members.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake		X				Cydnee Phoenix		X			
Rolanda Brewer		X				Stacey Robinson	1 st	X			
Peter Caporilli					X	Doris Rowell	2 nd	X			
Verna Foreman		X				Stacey Zacharoff		X			

Discussion amongst Board on what the facility has to offer. Questions regarding the cooking facilities. Facility has full commercial kitchen and gymnasium/cafeteria is shared space.

Purchase price would be \$6.5M. Potential \$10M investment. \$950K to \$1M annual rent. Some payment can be rolled into the amortization of the building, reducing the rent to approximately \$700K.

IX. School Director’s Report

Ms. Chestnut updated the board on enrollment and attrition, academic update, school personnel update, administrative update, student if and student management update, facility and services update, and SABIS Corporate support. Ms. Robinson and Ms. Foreman questioned how the assessments were administered to students. The Board asked for more detail to the summary data provided by Ms. Chestnut.

Board discussion regarding advertising and the effectiveness past advertising efforts. Ms. Foreman suggested that the school is not advertising enough, and the school is not getting enough attention in the community. Board discussed the need to consider a school name change.

Board discussion regarding the summer school program. Motion to hire summer staff was revised.

Stacy Zacharoff departed meeting at 8:18pm.
Ms. Cydnee Phoenix departed meeting at 8:22pm.

- X. Comments from SABIS Representatives - NONE**
- XI. Committee Reports – NONE**
- XII. Public Comment - NONE**

This meeting will now be open to the public for comments on specific Agenda Items only. Please state your name and address. Comments must be limited to three minutes per person.

XIII. Motions for Approval

1. Finance

- a. Board Secretary’s Report and Bank Reconciliation Report: To approve the Board Secretary’s Report and Bank Reconciliation Report for January and February 2016, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the International Academy of Atlantic City Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of January and February 2016, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal Approve Board Secretary Report ending January and February 2016.
- b. Bills List: To approve bills list from February 4, 2016 through April 6, 2016.
- c. Budget – FY16: To approve the revised FY16 Budget.

d. Budget – FY17: To approve the FY17 Budget.

e. SEMI Waiver:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a charter school may request a waiver of compliance with respect to the school’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-2017 school year; and

WHEREAS, the International Academy of Atlantic City Charter School Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2016-2017 school year, and

NOW THEREFORE BE IT RESOLVED, that the International Academy of Atlantic City Charter School Board of Trustees hereby authorizes the School Leader to submit to the Executive County Superintendent of Schools in the County of Atlantic an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2016-2017 school year.

f. Approve the FY16 NCLB Application in the amount of \$ 142,867.

g. Approve the FY16 IDEA Application in the amount of \$ 55,160.

Ms. Rowell brought up a discussion regarding utilities.

8:45pm Meeting Suspended – Rolanda Brewer left meeting 8:45pm – The Board no longer has a quorum.

Mr. Jose Afonso asked the Board to fulfil the responsibilities of the Board.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	1 st	X				Cydnee Phoenix					X
Rolanda Brewer	2 nd	X				Stacey Robinson				X	
Peter Caporilli					X	Doris Rowell				X	
Verna Foreman				X		Stacey Zacharoff					X

~~2. Buildings & Grounds~~

~~3. Personnel~~

a. ~~To approve the following new hires:~~

Name	Position	Salary	Start Date
Suzanne Abbott	KG Paraprofessional	\$15.48 per hour covering the period of March 1st, 2nd, 7th & March 8, 2016	Upon receipt of Criminal background check and Fingerprinting; March 1, 2016: received approval from DoE Atlantic County office on 2/29/16
Suzanne Abbott	1st Grade Teacher	\$44,000 covering the period March 9, 2016 through June 30, 2016	Upon receipt of Criminal background check and Fingerprinting; March 9, 2016: received approval from DoE Atlantic County office on 2/29/16
Tara DeFrancisco	KG Paraprofessional	\$26,000/\$15.48 per hour covering the period March 9, 2016 through June 30, 2016	Upon receipt of Criminal background check and Fingerprinting; March 9, 2016: received approval from DoE Atlantic County office on 3/4/16

b. ~~To approve the following resignations/terminations:~~

Name	Position	Termination Reason	Last Day Worked
Michelle Johnson	KG Paraprofessional	Resigned	February 5, 2016
Jennifer Torres	1 st Grade Teacher	Resigned	March 8, 2016

c. To approve the hiring of the following summer staff positions:

1. (1) Lead/General Teacher
2. (1) KG Teacher
3. (1) KG Para
4. (1) 1st Grade Teacher
5. (1) 2nd Grade Teacher
6. (2) 3rd Grade Teachers; one for English, one for Math
7. (1) Special Education Teacher
8. (1) Special Education Para

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake						Cydnee Phoenix					
Rolanda Brewer						Stacey Robinson					
Peter Caporilli						Doris Rowell					
Verna Foreman						Stacey Zacharoff					

4. Curriculum/Special Education

a. To approve the Summer School Reading Program for four (4) weeks starting on July 11th, 2016 ending on August 5th, 2016 from 9am – 2pm Monday – Thursday.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake						Cydnee Phoenix					
Rolanda Brewer						Stacey Robinson					
Peter Caporilli						Doris Rowell					
Verna Foreman						Stacey Zacharoff					

5. Policy/Governance

a. To approve the submittal of the Comprehensive Equity Plan (CEP) to the NJ DOE.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake						Cydnee Phoenix					
Rolanda Brewer						Stacey Robinson					
Peter Caporilli						Doris Rowell					
Verna Foreman						Stacey Zacharoff					

6. Miscellaneous

XIV. Executive Session (if necessary)

RESOLVED, that the International Academy of Atlantic City shall meet in Executive Session for the purpose of discussing: Personnel, Student Matters, and Legal Matters. FURTHER RESOLVED, that the discussion of such subject matter in Executive Session will be disclosed to the public when the matters have been resolved, unless such is otherwise prohibited by law.

XV. Unfinished Business

XI. New Business

XII. Adjournment

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake						Cydnee Phoenix					
Rolanda Brewer						Stacey Robinson					
Peter Caporilli						Doris Rowell					
Verna Foreman						Stacey Zacharoff					