

**INTERNATIONAL ACADEMY OF ATLANTIC CITY
MINUTES FOR BOARD OF TRUSTEES MEETING**
Wednesday, February 03, 2016, Public Session – 6:30 PM
25 Blackhorse Pike, Pleasantville, NJ 08232
FORMAL ACTION WILL OR MAY BE TAKEN

- I. **Call to Order - 6:33 pm**
- II. **Open Public Meeting Statement**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the International Academy of Atlantic City Board of Trustees has caused notice of this meeting to be given by having the date; time and place advertised in Press of Atlantic City.

- III. **Salute to Flag**
- IV. **Roll Call**

Board Member	Present	Absent	Board Member	Present	Absent
Ed Blake	X		Stacey Robinson	X	
Rolanda Brewer	X		Doris Rowell	X	
Peter Caporilli	X		Stacey Zacharoff	X	
Cydnee Phoenix		X	Verna Foreman	X	

Others Present: Natakie Chestnut, School Director, Michael Falkowski, Acting Board Secretary
Jose Afonso, SABIS; Nestor Smith, Board Attorney

- V. **Board Business – Sworn in Verna Foreman**
- VI. **Approve Agenda**

Motion to approve the agenda for the **February 03, 2016** regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake		X				Stacey Robinson		X			
Rolanda Brewer		X				Doris Rowell	2 nd	X			
Peter Caporilli	1 st	X				Stacey Zacharoff		X			
Cydnee Phoenix					X	Verna Foreman		X			

- VII. **Acceptance of Meeting Minutes**

Motion to accept the minutes from the **January 07, 2016** regular meeting of the Board of Trustees.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake				X		Stacey Robinson		X			
Rolanda Brewer	2 nd	X				Doris Rowell		X			
Peter Caporilli	1 st	X				Stacey Zacharoff		X			
Cydnee Phoenix					X	Verna Foreman				X	

VIII. School Director's Report - Ms. Chestnut updated the board on enrollment and attrition, academic update, school personnel update, administrative update, student if and student management update, facility and services update, and SABIS Corporate support.

IX. Comments from SABIS Representatives

X. Committee Reports - NONE

XI. Public Comment – PUBLIC

This meeting will now be open to the public for comments on specific Agenda Items only. Please state your name and address. Comments must be limited to three minutes per person.

XII. Motions for Approval

1. Finance

- a. To approve the December 2015 Board Secretary Report & December 2015 Monthly Certifications of Budgetary Major Accounts/Fund Status.
- b. To approve the December 2015 Board Reconciliation Report.
- c. To approve bills list from January 08 to February 03, 2016.
- d. ~~To approve the revised FY16 Budget. – Tabled~~
- e. To approve the contract with Cape May County Special Services School District to provide Itinerant Services.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	2 nd	X				Stacey Robinson		X			
Rolanda Brewer		X				Doris Rowell		X			
Peter Caporilli	1st	X				Stacey Zacharoff		X			
Cydnee Phoenix					X	Verna Foreman		X			

2. Buildings & Grounds

- a. ~~To approve the School Leader to seek Consultant Services to produce the Integrated Pest Management (IPM) plan. - Tabled~~

3. Personnel

- a. To approve the following new hires:

Name	Position	Salary	Start Date
Shannon Harrington	Student Records Clerk	\$36,000 covering the period July 1, 2015 through June 30, 2016	Upon receipt of Criminal background check and Fingerprinting; TBD
Brandon Calahan	Office Manager	\$34,000 covering the period July 1, 2015 through June 30, 2016	Upon receipt of Criminal background check and Fingerprinting; TBD
Susan Loo	KG Para	\$26,000 covering the period July 1, 2015 through June 30, 2016	Upon receipt of Criminal background check and Fingerprinting; TBD

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	2 nd	X				Stacey Robinson			X		
Rolanda Brewer		X				Doris Rowell			X		
Peter Caporilli	1st	X				Stacey Zacharoff		X			
Cydnee Phoenix					X	Verna Foreman		X			

- b. To approve the following resignations/terminations:

Name	Position	Termination Reason	Last Day Worked
Stephanie Gilliard	Student Records Clerk	Resigned	January 15, 2016
Kelley Williams	Office Assistant	Leave of Absence - LOA	November 25, 2015

- c. To approve the following stipends:
 1. Stipend for Julian Anderson; from February 1, 2016 to June 30, 2016 (22 weeks) at \$200 per week not to exceed \$4,400 for IT Support.
- d. To approve the following appointments:
 - Right to Know Officer – Rondavet Jones
 - AHERA Coordinator – Rondavet Jones
 - 504/ADA Officer – Trevin Grenier

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	2 nd	X				Stacey Robinson			X		
Rolanda Brewer		X				Doris Rowell		B & D	C		
Peter Caporilli	1 st	X				Stacey Zacharoff		X			
Cydnee Phoenix					X	Verna Foreman		X			

4. Curriculum/Special Education - NONE

5. Policy/Governance - NONE

6. Miscellaneous - NONE

XIII. Motion to Adjourn Public Session and enter Executive Session – 6:52 pm 1st Mr. Blake, 2nd Mr. Caporilli

RESOLVED, that the International Academy of Atlantic City shall meet in Executive Session for the purpose of discussing: Personnel, Student Matters, and Legal Matters. FURTHER RESOLVED, that the discussion of such subject matter in Executive Session will be disclosed to the public when the matters have been resolved, unless such is otherwise prohibited by law.

Discussion Topics: Fiscal position/Budget, EMO Contract, By-Laws

Motion to Adjourn Executive Session and enter Public Session – 7:38 pm 1st Mr. Blake, 2nd Mr. Caporilli

XIV. Unfinished Business - NONE

XI. New Business

Ms. Rowell commented on VP nomination. Mr. Caporilli stated it would be discussed by nominating committee. Ms. Robinson commented on filling empty board position. Mr. Caporilli commented that this this would also be discussed by nominating committee.

Motion to approve special meeting on February 10th or before.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake		X				Stacey Robinson		X			
Rolanda Brewer		X				Doris Rowell		X			
Peter Caporilli	2 nd	X				Stacey Zacharoff	1 st	X			
Cydnee Phoenix					X	Verna Foreman		X			

XII. Adjournment – 8:06 pm

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Ed Blake	1 st	X				Stacey Robinson		X			
Rolanda Brewer	2 nd	X				Doris Rowell		X			
Peter Caporilli		X				Stacey Zacharoff		X			
Cydnee Phoenix					X	Verna Foreman		X			